



AGENDA  
BOARD MEETING  
TROUP COUNTY BOARD OF COMMISSIONERS

Troup County Government Center  
100 Ridley Avenue  
LaGrange, GA 30240  
[WWW.TROUPCOUNTYGA.ORG](http://WWW.TROUPCOUNTYGA.ORG)

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Tuesday, November 3, 2015

9:00 AM

Commission Chambers

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I. OPENING: Please Stand and remain standing for the Pledge of Allegiance.

**Pastor Andy Buchanan, Franklin Road Baptist**

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA/MINUTES

**Approval of Final Agenda**

**Troup County Board of Commissioners - Work Session - Oct 16, 2015 9:00 AM**

**1. Troup County Board of Commissioners - Board Meeting - Oct 20, 2015 9:00 AM**

IV. Special Business

**A. Employee of the Month September 2015**

**B. First Quarter Financial Report**

**C. Consideration of Resolution Authorizing Account at Charter Bank for Sheriff's Office**

**D. Consideration of Finance Office Request to Lift Hiring Freeze for Part-time Position**

**E. Consideration of Parks & Recreation Request to Lift hiring freeze for Part-time Worker**

**F. GEMA Shelter MOU**

V. Public Hearings

**1st Reading Vote Eligible**

**A. Consideration of Beer & Wine License Application - Sami Uddin - DBA Pony Express Market**

**2nd Reading Vote Eligible**

**B. Conditional Use (billboard)-Gurald Kemp-1287 Lafayette Parkway-(APN: 050-4A-003-006)**

VI. EXECUTIVE SESSION

A. Board Appointments

VII. ADJOURNMENT



**MINUTES  
WORK SESSION  
TROUP COUNTY BOARD OF COMMISSIONERS**

Troup County Government Center  
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Friday, October 16, 2015

9:00 AM

Commissioners' Office Conference Room

**CALL TO ORDER**

Attendee Name	Title	Status	Arrived
Buck Davis	Commissioner District 2	Present	
Claude F Foster III	Commissioner District 3	Present	
Morris Jones	Commissioner District 4	Present	
Richard English Jr	Commissioner District 5	Present	
Patrick Crews	Chairman	Present	

**Staff Present**

Tod Tentler, County Manager  
Ray McKenzie, County Attorney  
Hurbert C. Cashwell, County Finance Officer  
Cheryl May, County Clerk/ Accounting  
Renee Hinkle, Deputy Tax Commissioner  
Don Howell, Parks & Recreation Director  
Valerie Heard, Human Resources Director  
Diana Evans, Purchasing Director  
Sheryl Hicks, Court Services Director  
J.J. Kuerzi, Recreation Center Supervisor  
James Emery, County Engineer  
Mike Ellington, Captain  
Robert Huckleberry, Sergeant  
Lynn Howard, Admin Program Supervisor/ Payroll  
Tracie Hadaway, County Planner  
Dexter Wells, Division Director  
Dennis Knight, Fire Chief

**Media Present**

James Morton, LaGrange Daily News  
Tabitha Cardwell, Troup County News  
David Bell, Valley Times- News

**Agenda Items**

**1. Hogansville Library Bid Award**

County Manager, Mr. Tod Tentler announced the Hogansville Library bid was awarded to Hogan Construction group. The total construction cost will be \$2, 513,735. An additional \$280k is estimated for fixtures, furnishings, and equipment. \$222,640 will go to professional compensation which will pay for the architectural services. Also, \$95k will go towards telephone, computer hardware and software, media equipment, printers, building security and copiers. The total amount for the Hogansville Public Library will be in the amount of \$3,178k.

**Minutes Acceptance: Minutes of Oct 16, 2015 9:00 AM (APPROVAL OF AGENDA/MINUTES)**

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**2. Town Square TAD**

County Manager, Mr. Tod Tentler announced this is first amendment to Intergovernmental Agreement relating to Town Square Tax Allocation District. The amendment is intended to extend the date on the Town Square project from December 31, 2015 to June 30, 2016.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**3. GREAT WOLF RESORTS HOLDINGS, INC Memorandum of Understanding**

County Manager, Mr. Tod Tentler presented a Memorandum of Understanding for GREAT WOLF RESORTS HOLDINGS, INC. The MOU is an agreement among "GWR", "Commissioners", "Authority", "City", "Assessors" and the Board of Education. City Manager, Mr. Tom Hall announced both the City Council and the Troup County Board of Education approved the project between Great Wolf Resort Holdings, Inc (GWR). Great Wolf Resorts, Inc. Operates the world's largest chain of indoor water parks. In addition to the water park, most resorts feature restaurants, arcades, spas, and activity areas. The property would be located on 40 acres just off I-85 at Exit 13. The development authority approved a \$170 million bond issue for the resort and hotel. This resort is projected to create 300-500 new jobs in LaGrange.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**4. Intergovernmental Agreement with City of LaGrange Regarding 800 MHZ Upgrade Costs**

Fire Chief, Mr. Dennis Knight discussed entering into an Intergovernmental Agreement with the City of LaGrange regarding the 800 MHZ upgrade to public safety radios. The radio system will be a 10 year finance of \$105k a year with an interest rate of 2.26%. The payments will not start until August 2016.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**5. 2016 GOHS Grant Award for DUI/Drug Court**

DUI/ Drug Court Coordinator, Mr. Scott Smith announced the Governor's Office of Highway Safety (GOHS) has awarded a grant of \$11,700 to the DUI/Drug Court. This grant requires a 50% match from the county to come from the DATE fund. This grant will fund travel to training, telecommunications for the Court, and the existing part-time Administrative Aide/Alcohol and Drug Screener position. The effective date of the grant is October 1, 2015 through September 30, 2016.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**6. DOJ Grant Award for DUI/Drug Court**

DUI/ Drug Court Coordinator, Mr. Scott Smith discussed a grant award of \$80,335 from the Department of Justice Adult Drug Court grant program. This two-year grant will provide funding for a full-time Case Manager position with an annual salary plus benefits adding up to \$53,557.18. The grant requires a 25% match (\$13, 389.30) which will be provided by DATE funds.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**7. Allow participation in the DOT 2017 grant application**

Parks & Recreation Director, Mr. Don Howell is requesting to allow participation in the DOT 2017 grant application in the amount of approximately \$91,625. Troup County Parks & Recreation Commission has operated Troup Transit with funds allocated from the DOT program to serve elderly and disabled Troup County citizens. The capital budget will be approximately \$3,936 for a 10% match on a wheel chair vehicle replacement.

Minutes Acceptance: Minutes of Oct 16, 2015 9:00 AM (APPROVAL OF AGENDA/MINUTES)

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**8. Lift the hiring freeze for full time worker for Parks & Recreation**

Parks & Recreation Director, Mr. Don Howell is requesting to lift the hiring freeze for a full time worker for Parks & Recreation. The duties include the maintenance and cleaning of the Mike Daniel Recreation Center and grounds of the Gray Hill Bartley Building. This is a budgeted position.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**9. Lift hiring freeze for part time workers for Parks & Recreation**

Parks & Recreation Director, Mr. Don Howell is requesting to lift the hiring freeze for two part time transit drivers for Parks & Recreation. These positions pay \$7.50 per hour and were budgeted.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**10. Lift hiring freeze for Tag and Tax Agent**

County Manager, Mr. Tod Tentler announced the Tax Commissioner is requesting to lift hiring freeze for Tag and Tax Agent. This is a budgeted position.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**11. Lift Hiring freeze request for HR position**

Human Resources Director, Mrs. Valerie Heard is requesting to lift the hiring freeze to replace a HR position. This is a budgeted position.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**12. Admin Request to Fill Court Services Director Position**

County Manager, Mr. Tod Tentler is requesting to lift the hiring freeze to replace the Court Services Director who is retiring October 30,2015. This is a budgeted position.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**13. Purchase Pursuit SUV for Fire Department**

Purchasing Director, Ms. Diana Evans is requesting approval to purchase pursuit SUV (Explorer) that is in the 2015/2016 budget for the Fire Department. The total price is \$25,919. The delivery of the Explorer is 8-10 weeks after the order is placed.

**RESULT: DISCUSSED AND REFERRED Next: 10/20/2015 9:00 AM**

**14. Consideration of October 20, 2015 Regular Board Meeting Agenda Items**

County Manager, Mr. Tod Tentler discussed the consideration of October 20, 2015 agenda items.

**15. Boyd Park Tour**

County Manager, Mr. Tod Tentler announced the Commissioners will tour the Boyd Park construction site.

**ADJOURNMENT**

Chairman, Mr. Patrick Crews adjourned the meeting.

Minutes Acceptance: Minutes of Oct 16, 2015 9:00 AM (APPROVAL OF AGENDA/MINUTES)

\_\_\_\_\_  
Patrick Crews, Chairman

Attest: \_\_\_\_\_  
Cheryl May, County Clerk

Minutes Acceptance: Minutes of Oct 16, 2015 9:00 AM (APPROVAL OF AGENDA/MINUTES)



**MINUTES  
BOARD MEETING  
TROUP COUNTY BOARD OF COMMISSIONERS**

Troup County Government Center  
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Tuesday, October 20, 2015

9:00 AM

Commission Chambers

**I. OPENING: Please Stand and remain standing for the Pledge of Allegiance.**

Attendee Name	Title	Status	Arrived
Buck Davis	Commissioner District 2	Present	
Claude F Foster III	Commissioner District 3	Present	
Morris Jones	Commissioner District 4	Present	
Richard English Jr	Commissioner District 5	Present	
Patrick Crews	Chairman	Present	

**Staff Present**

- Tod Tentler, County Manager
- Ray McKenzie, County Attorney
- Hurbert C. Cashwell, County Finance Officer
- Cheryl May, County Clerk/ Accounting
- Renee Hinkle, Deputy Tax Commissioner
- Don Howell, Parks & Recreation Director
- Valerie Heard, Human Resources Director
- Diana Evans, Purchasing Director
- Sheryl Hicks, Court Administrator
- J.J. Kuerzi, Recreation Center Supervisor
- James Emery, County Engineer
- Mike Ellington, Captain
- Robert Huckleberry, Sergeant
- Lynn Howard, Admin Program Supervisor/ Payroll
- Tracie Hadaway, County Planner
- Dexter Wells, Division Director
- Valerie West, Executive Assistant
- Dennis Knight, Fire Chief
- Kevin Norred, Deputy Chief, Fire
- Virginia Barnes, Administrative Secretary
- Jay Anderson, Sr Building Official
- Gary Wood, Tax Commissioner
- Valerie West, Executive Assistant
- Jim McLaughlin, Code Enforcement Officer
- Don Howell, Parks & Recreation Director
- Scott Smith, DUI/ Drug Court Coordinator

**Media Present**

- James Morton, LaGrange Daily News
- Tabitha Cardwell, Troup County News
- David Bell, Valley Times- News

**Reverend J.R. Ware, Welcome Baptist Church - LaGrange**

**II. PLEDGE OF ALLEGIANCE**

**Minutes Acceptance: Minutes of Oct 20, 2015 9:00 AM (APPROVAL OF AGENDA/MINUTES)**

Commissioner Davis led those present in reciting the Pledge of Allegiance to the United States of America.

### III. APPROVAL OF AGENDA/MINUTES

#### A. Approval of Final Agenda

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Buck Davis, Commissioner District 2  
**AYES:** Davis, Foster III, Jones, English Jr

#### B. Troup County Board of Commissioners - Work Session - Sep 11, 2015 9:00 AM

**RESULT:** ACCEPTED [UNANIMOUS]  
**MOVER:** Buck Davis, Commissioner District 2  
**SECONDER:** Claude F Foster III, Commissioner District 3  
**AYES:** Davis, Foster III, Jones, English Jr

#### C. Troup County Board of Commissioners - Board Meeting - Sep 15, 2015 9:00 AM

**RESULT:** ACCEPTED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Buck Davis, Commissioner District 2  
**AYES:** Davis, Foster III, Jones, English Jr

### IV. Special Business

#### A. Employee of the Month August 2015

Chairman, Mr. Patrick Crews recognized Mr. Jim McLaughlin for August Employee of the Month.

#### B. Employee of the Year 2014

Chairman, Mr. Patrick Crews recognized Ms. Virginia Barnes for Employee of the Year 2014.

#### C. Consideration of Hogansville Library Bid Award

County Manager, Mr. Tod Tentler announced the Hogansville Library bid was awarded to Hogan Construction group. The total construction cost will be \$2, 513,735. An additional \$280k is estimated for fixtures, furnishings, and equipment. \$222,640 will go to professional compensation which will pay for the architectural services. Also, \$95k will go towards telephone, computer hardware and software, media equipment, printers, building security and copiers. The total amount for the Hogansville Public Library will be in the amount of \$3,178k.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Buck Davis, Commissioner District 2  
**SECONDER:** Richard English Jr, Commissioner District 5  
**AYES:** Davis, Foster III, Jones, English Jr

#### D. Consideration of Town Square TAD

County Manager, Mr. Tod Tentler announced this is first amendment to Intergovernmental Agreement relating to Town Square Tax Allocation District. The amendment is intended to extend the date on the Town Square project from December 31, 2015 to June 30, 2016.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Claude F Foster III, Commissioner District 3  
**SECONDER:** Buck Davis, Commissioner District 2  
**AYES:** Davis, Foster III, Jones, English Jr

**E. Consideration of GREAT WOLF RESORTS HOLDINGS, INC Memorandum of Understanding**

County Manager, Mr. Tod Tentler presented a Memorandum of Understanding for GREAT WOLF RESORTS HOLDINGS, INC. The MOU is an agreement among "GWR", "Commissioners", "Authority", "City", "Assessors" and the Board of Education. City Manager, Mr. Tom Hall announced both the City Council and the Troup County Board of Education approved the project between Great Wolf Resort Holdings, Inc (GWR). Great Wolf Resorts, Inc. Operates the world's largest chain of indoor water parks. In addition to the water park, most resorts feature restaurants, arcades, spas, and activity areas. The property would be located on 40 acres just off I-85 at Exit 13. The development authority approved a \$170 million bond issue for the resort and hotel. This resort is projected to create 300-500 new jobs in LaGrange.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Buck Davis, Commissioner District 2  
**SECONDER:** Richard English Jr, Commissioner District 5  
**AYES:** Davis, Foster III, Jones, English Jr

**F. Consideration of Intergovernmental Agreement with City of LaGrange Regarding 800 MHZ Upgrade Costs**

Fire Chief, Mr. Dennis Knight discussed entering into an Intergovernmental Agreement with the City of LaGrange regarding the 800 MHZ upgrade to public safety radios. The radio system will be a 10 year finance of \$105k a year with an interest rate of 2.26%. The payments will not start until August 2016.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Claude F Foster III, Commissioner District 3  
**SECONDER:** Morris Jones, Commissioner District 4  
**AYES:** Davis, Foster III, Jones, English Jr

**G. Consideration of DOJ Grant Award for DUI/Drug Court**

DUI/ Drug Court Coordinator, Mr. Scott Smith discussed a grant award of \$80,335 from the Department of Justice Adult Drug Court grant program. This two-year grant will provide funding for a full-time Case Manager position with an annual salary plus benefits adding up to \$53,557.18. The grant requires a 25% match (\$13, 389.30) which will be provided by DATE funds.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Claude F Foster III, Commissioner District 3  
**AYES:** Davis, Foster III, Jones, English Jr

**H. Consideration of 2016 GOHS Grant Award for DUI/Drug Court**

DUI/ Drug Court Coordinator, Mr. Scott Smith announced the Governor's Office of Highway Safety (GOHS) has awarded a grant of \$11,700 to the DUI/Drug Court. This grant requires a 50% match from the county to come from the DATE fund. This grant will fund travel to training, telecommunications for the Court, and the existing part-time Administrative Aide/Alcohol and Drug Screener position. The effective date of the grant is October 1, 2015 through September 30, 2016.



**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Morris Jones, Commissioner District 4  
**AYES:** Davis, Foster III, Jones, English Jr

**I. Consideration of Request to Purchase Pursuit SUV for Fire Department**

Purchasing Director, Ms. Diana Evans is requesting approval to purchase pursuit SUV (Explorer) that is in the 2015/2016 budget for the Fire Department. The total price is \$25,919. The delivery of the Explorer is 8-10 weeks after the order is placed.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Claude F Foster III, Commissioner District 3  
**SECONDER:** Morris Jones, Commissioner District 4  
**AYES:** Davis, Foster III, Jones, English Jr

**J. Consideration of Tax Commissioner's Office Request to Lift Hiring Freeze for Tag and Tax Agent**

Tax Commissioner, Mr. Gary Wood is requesting to lift hiring freeze for Tag and Tax Agent. This is a budgeted position.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Morris Jones, Commissioner District 4  
**SECONDER:** Claude F Foster III, Commissioner District 3  
**AYES:** Davis, Foster III, Jones, English Jr

**K. Consideration of Parks & Recreation Request to Allow participation in the DOT 2017 grant application (2016-08)**

Parks & Recreation Director, Mr. Don Howell is requesting to allow participation in the DOT 2017 grant application in the amount of approximately \$91,625. Troup County Parks & Recreation Commission has operated Troup Transit with funds allocated from the DOT program to serve elderly and disabled Troup County citizens. The capital budget will be approximately \$3,936 for a 10% match on a wheel chair vehicle replacement.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Buck Davis, Commissioner District 2  
**AYES:** Davis, Foster III, Jones, English Jr

**L. Consideration of Parks & Recreation Request to Hire full time worker**

County Manager, Mr. Tod Tentler announced Parks & Recreation is requesting to lift the hiring freeze for a full time worker for Parks & Recreation. The duties include the maintenance and cleaning of the Mike Daniel Recreation Center and grounds of the Gray Hill Bartley Building. This is a budgeted position.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Morris Jones, Commissioner District 4  
**AYES:** Davis, Foster III, Jones, English Jr

**M. Consideration of Parks & Recreation Request Lift hiring freeze for part time workers**

County Manger, Mr. Tod Tentler announced Parks & Recreation is requesting to lift the hiring freeze for two-part time transit drivers for Parks & Recreation. These positions pay \$7.50 per hour and were budgeted.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Morris Jones, Commissioner District 4  
**SECONDER:** Claude F Foster III, Commissioner District 3  
**AYES:** Davis, Foster III, Jones, English Jr

**N. Consideration of Hiring Request for HR position**

County Manager, Mr. Tod Tentler announced Human Resources is requesting to lift the hiring freeze to replace a HR position. This is a budgeted position.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Morris Jones, Commissioner District 4  
**AYES:** Davis, Foster III, Jones, English Jr

**O. Consideration of Admin Request to Fill Court Services Director Position**

County Manager, Mr. Tod Tentler is requesting to lift the hiring freeze to replace the Court Services Director who is retiring October 30,2015. This is a budgeted position.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Morris Jones, Commissioner District 4  
**AYES:** Davis, Foster III, Jones, English Jr

**P. Consideration of South Davis Road Bypass Infrastructure Agreement**

County Engineer, Mr. James Emery presented an agreement with the City of LaGrange, Troup County and Selig Enterprises, Inc for Infrastructure Improvements on the South Davis Road Bypass.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Buck Davis, Commissioner District 2  
**SECONDER:** Morris Jones, Commissioner District 4  
**AYES:** Davis, Foster III, Jones, English Jr

**Q. Consideration of Declaration of Surplus Property - Church Street Building**

County Manager, Mr. Tod Tentler is requesting to declare the Church Street Building surplus.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Claude F Foster III, Commissioner District 3  
**SECONDER:** Morris Jones, Commissioner District 4  
**AYES:** Davis, Foster III, Jones, English Jr

**V. Public Hearings**

**A. Other**

**Beer & Wine License Application (1st Reading - Vote Eligible) - Tushar Patel - 2972 West Point Road**

Sr Building Official, Mr. Jay Anderson presented a beer & wine license application for Tushar Patel- dba Family Kountry Korner located at 2972 West Point Road. The application has been reviewed and it meets all requirements of the Troup County Code of Ordinances. Chairman, Mr. Patrick Crews asked if there was anyone who would like to speak in favor of or against the application. No one responded.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Richard English Jr, Commissioner District 5  
**SECONDER:** Claude F Foster III, Commissioner District 3  
**AYES:** Davis, Foster III, Jones, English Jr

**1st Reading Vote Eligible**

**Manufactured Home Placement-Ricky Carter-139 Eason Road-(APN:064-4-000-076)**

Sr Building Official, Mr. Jay Anderson presented the request by Mr. Ricky Carter to place a manufactured home at 139 Eason Road. The staff recommends approval with the condition that the manufactured home meets all appearance standards for single family dwellings and manufactured homes. Chairman, Mr. Patrick Crews asked if there was anyone who would like to speak in favor of or against the manufactured home placement. No one responded.

**RESULT:** APPROVED [3 TO 0]  
**MOVER:** Buck Davis, Commissioner District 2  
**SECONDER:** Claude F Foster III, Commissioner District 3  
**AYES:** Davis, Foster III, English Jr  
**RECUSED:** Jones

**1st Reading Not Eligible for Vote**

**Conditional Use (billboard)-Gurald Kemp-1287 Lafayette Parkway-(APN: 050-4A-003-006)**

Sr Building Official, Mr. Jay Anderson presented a conditional use (billboard) for Mr. Gurald Kemp located at 1287 Lafayette Parkway. The applicant is requesting approval to replace a digital multiple message billboard on subject property. The staff recommendation is for approval with the following conditions: Two existing billboards will be removed, permit from DOT will be obtained, all necessary requirements of Article XIV, Signs in the Troup County Zoning Ordinance will be met. Since this was the first reading, no vote was required.

**RESULT:** DISCUSSED **Next: 11/3/2015 9:00 AM**

**VI. EXECUTIVE SESSION**

Commissioner Davis made a motion to come out of regular meeting into Executive Session. Commissioner Foster seconded. Unanimous.

**A. Board appointments**

Historic Preservation Commission:

Ms. Yvonne Atchison would be reappointed to a three-year term expiring 9/30/2018. Mr. Randall Allen would be appointed to succeed Ms. Ann Petry whose term expired 9/30/2015. Ex Officio Mr. Clark Johnson would also serve.

Region 6 DBHDD Planning Board:

The consensus of the commissioners is to appoint Mrs. Valerie West who will succeed Ms. Janet Wyche whose term expires 6/30/2017.

West Georgia Board of Trustees Recommendation letter: Mrs. Ellen Harris, Mr. Tod Tentler and Mr. Tom Hall.

**VII. ADJOURNMENT**

**1. Motion to adjourn**

Minutes Acceptance: Minutes of Oct 20, 2015 9:00 AM (APPROVAL OF AGENDA/MINUTES)

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Morris Jones, Commissioner District 4  
**SECONDER:**       Richard English Jr, Commissioner District 5  
**AYES:**             Davis, Foster III, Jones, English Jr

\_\_\_\_\_  
Patrick Crews, Chairman

Attest: \_\_\_\_\_  
Cheryl May, County Clerk

Minutes Acceptance: Minutes of Oct 20, 2015 9:00 AM (APPROVAL OF AGENDA/MINUTES)



Troup County Government Center  
LaGrange, GA 30240

Meeting: 11/03/15 09:00 AM  
Department: Troup County Board of Commissioners  
Category: Presentation  
Prepared By: Valerie West  
Initiator: Tod Tentler  
Sponsors:  
DOC ID: 1349

**SCHEDULED**

**AGENDA ITEM (ID # 1349)**

## Employee of the Month September 2015

**PURPOSE OF EMPLOYEE OF THE MONTH PROGRAM:** The purpose of the Employee of the Month Program is to recognize employees who have served Troup County Government in an exceptional manner. The nominee must be a permanent employee who performs outstanding service through his or her work and exhibits a positive and supportive attitude.

**ELIGIBILITY FOR EMPLOYEE OF THE MONTH:** All employees are eligible for nomination, excluding elected officials, appointed employees and those who have received this more than twice in the previous 12 months.

**CRITERIA FOR SELECTION:** Attendance, tardiness, working relationships, cooperativeness, commitment



Troup County Government Center  
LaGrange, GA 30240

Meeting: 11/03/15 09:00 AM  
Department: Troup County Board of Commissioners  
Category: Report  
Prepared By: Buddy Cashwell

Initiator: Tod Tentler  
Sponsors:

**SCHEDULED**

**AGENDA ITEM (ID # 1345)**

DOC ID: 1345

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## **First Quarter Financial Report**

**HISTORY:**

10/30/15 Troup County Board of Commissioners  
Next: 11/03/15

**DISCUSSED AND REFERRED**

# Troup County Board of Commissioners

## FY16 Budget by Sources and Uses vs. YTD Actual

September 30, 2015

	FY16 Approved Budget	Budget Amendments	Amended Budget	YTD FY16	% used/ Rec'd
<b>Fund: 100 GENERAL</b>					
<b>Revenue</b>					
<b>MAJOR TAX AND OTHER SOURCES CATAGORIES</b>					
TAXES-Insurance Premium	1,600,000		1,600,000	-	0.0%
TAXES-LOST	4,884,000		4,884,000	1,228,736	25.2%
TAXES-Tax-TAVT/Motor Vehicle	2,221,324		2,221,324	641,036	28.9%
TAXES-Real Estate-Comm./Ind./Res./Ag.	15,012,338		15,012,338	1,122,018	7.5%
TAXES-Personal Property	3,610,560		3,610,560	58,690	1.6%
TAXES-Tax-Other	1,626,368	-	1,626,368	419,458	25.8%
LICENSES AND PERMITS	267,300	-	267,300	62,248	23.3%
INTERGOVERNMENTAL	3,276,974	-	3,276,974	540,393	16.5%
CHARGES FOR SERVICES	3,263,340	-	3,263,340	575,753	17.6%
FINES AND FORFEITURES	1,268,000	-	1,268,000	290,821	22.9%
INVESTMENT INCOME	7,000	-	7,000	2,400	34.3%
CONTRIBUTIONS AND DONATIONS	710,000	-	710,000	19,357	2.7%
MISCELLANEOUS	478,277	13,706	491,983	99,782	20.3%
OTHER FINANCING SOURCES	1,173,084	-	1,173,084	473,258	40.3%
<b>Revenue Totals</b>	<b>39,398,565</b>	<b>13,706</b>	<b>39,412,271</b>	<b>5,533,949</b>	<b>14.0%</b>
<b>Expenditures</b>					
GENERAL GOVERNMENT	4,994,903	(40,000)	4,954,903	1,014,097	20.5%
JUDICIAL	5,466,890		5,466,890	1,332,384	24.4%
PUBLIC SAFETY	20,168,099	17,806	20,185,905	4,706,688	23.3%
PUBLIC WORKS	2,962,161	35,900	2,998,061	645,783	21.5%
HEALTH AND WELFARE	514,490		514,490	154,672	30.1%
CULTURE/RECREATION	3,263,086		3,263,086	791,225	24.2%
HOUSING AND DEVELOPMENT	1,254,145		1,254,145	153,292	12.2%
OTHER FINANCING SOURCES/USES	774,791		774,791	-	0.0%
<b>Expenditure Total</b>	<b>39,398,565</b>	<b>13,706</b>	<b>39,412,271</b>	<b>8,798,141</b>	<b>22.3%</b>
	-	-	-	<u>(3,264,192)</u>	

Attachment: FY2016 Quarterly Actuals - Package 09 30 2015 (1345 : First Quarter Financial Report)

# Troup County Board of Commissioners

## Appropriations by Department

FY16 Budget vs. Actual

September 30,2015

Department	2016 Budget	Budget Amendments	Amended Budget	FY16 YTD Transactions	% used
<b>GENERAL FUND</b>					
Administration	2,410,575	(40,500)	2,370,075	524,681	22.1%
Elections and Registration	363,443	-	363,443	40,885	11.2%
Information Technology	408,231	-	408,231	69,189	16.9%
Human Resources	278,641	500	279,141	56,060	20.1%
Tax Commissioner	717,384	-	717,384	163,066	22.7%
Property Appraisal	816,629	-	816,629	160,216	19.6%
Judicial Administration	416,947	-	416,947	91,663	22.0%
Superior Court	336,252	-	336,252	84,466	25.1%
Clerk of Courts	881,151	-	881,151	214,384	24.3%
District Attorney	956,513	-	956,513	239,861	25.1%
State Court	310,594	-	310,594	74,865	24.1%
Solicitor	482,082	-	482,082	106,449	22.1%
Magistrate Court	368,173	-	368,173	82,892	22.5%
Probate Court	317,269	-	317,269	75,317	23.7%
Juvenile Justice	898,561	-	898,561	196,786	21.9%
Public Defender	499,348	-	499,348	165,702	33.2%
Sheriff	10,413,528	42,201	10,455,729	2,500,196	23.9%
Troup County Corrections	5,047,395	(35,900)	5,011,495	1,194,342	23.8%
Fire and Rescue	4,115,705	11,505	4,127,210	861,000	20.9%
Coroner	88,518	-	88,518	37,457	42.3%
Marshal	502,953	-	502,953	113,692	22.6%
Roads and Engineering	2,456,932	35,900	2,492,832	536,480	21.5%
Vehicle Maintenance and Shop	505,229	-	505,229	109,303	21.6%
Public Health	309,916	-	309,916	106,692	34.4%
Parks and Recreation	2,714,511	-	2,714,511	608,491	22.4%
Libraries	548,575	-	548,575	182,858	33.3%
Community Development	440,231	-	440,231	96,365	21.9%
Career Academy	600,000	-	600,000	-	0.0%
Outside Agencies	418,488	-	418,488	104,785	25.0%
Other Financing Uses	774,791	-	774,791	-	0.0%
<b>Fund Total: GENERAL</b>	<b>39,398,565</b>	<b>13,706</b>	<b>39,412,271</b>	<b>8,798,145</b>	<b>22.3%</b>

Attachment: FY2016 Quarterly Actuals - Package 09 30 2015 (1345 : First Quarter Financial Report)





Troup County Government Center  
LaGrange, GA 30240

Meeting: 11/03/15 09:00 AM  
Department: Troup County Board of Commissioners  
Category: Resolution  
Prepared By: Valerie West  
Initiator: Tod Tentler  
Sponsors:  
DOC ID: 1348

**SCHEDULED**

**AGENDA ITEM (ID # 1348)**

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## **Resolution Authorizing Account at Charter Bank for Sheriff's Office**

Establish account at Charter Bank for Civil Division of the Sheriff's Office.

**HISTORY:**

10/30/15      Troup County Board of Commissioners

**RESOLUTION**

(Troup County Resolution Number: \_\_\_\_\_)

**WHEREAS**, the Troup County Board of Commissioners is charged with providing for the administration and operation of Troup County government and with the safeguarding of public property pursuant to O.C.G.A. § 36-5-22.1; and

**WHEREAS**, CharterBank has requested a specific resolution establishing the authority and powers of county officials on the behalf of the Troup County Board of Commissioners.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the attached Resolution of CharterBank is approved and the county officials named therein are authorized to execute the same, and related account signature cards, and act in accordance therewith.

**IT IS FURTHER RESOLVED** that this Resolution shall supplement Troup County Resolution 2013-02, establishing the general powers of the Chairman, Vice-Chairman, County Manager and Finance Officer with regard to county financial accounts.

**SO RESOLVED** this 3<sup>th</sup> day of November, 2015.

TROUP COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Patrick Crews, Chairman

Attest: \_\_\_\_\_  
Cheryl May, County Clerk

Attachment: Resolution Authorizing Account at Charter Bank Sheriff (1348 : Resolution Authorizing Account at Charter Bank for Sheriff?)s

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

CharterBank
1233 O.G. Skinner Drive
West Point, GA 31833

By: Troup County Board of Commissioners
100 Ridley Ave
Lagrange, GA 30241-0015

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Cheryl May, certify that I am Secretary (clerk) of the above named association organized under the laws of Georgia, Federal Employer I.D. Number [redacted], and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on November 3, 2015 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Table with 4 columns: Name and Title or Position, Signature, Facsimile Signature (if used), and a column for initials (X). Rows A-F list authorized signers like Brandie L. Newsome and Jonathan V. Kennedy.

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Table with 3 columns: Indicate A, B, C, D, E, and/or F; Description of Power; Indicate number of signatures required. Lists powers such as 'Exercise all of the powers listed in this resolution' and 'Open any deposit or share account(s) in the name of the Association'.

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated [redacted]. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

Checkboxes for certification: 'If checked, the Association is a non-profit lodge, association or similar organization.' followed by signature lines for Secretary and two Other Officers.



Troup County Government Center  
LaGrange, GA 30240

Meeting: 11/03/15 09:00 AM  
Department: Troup County Board of Commissioners  
Category: Personnel  
Prepared By: Buddy Cashwell  
Initiator: Tod Tentler  
Sponsors: Chief Finance Officer Buddy Cashwell  
DOC ID: 1347

**SCHEDULED**

**AGENDA ITEM (ID # 1347)**

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**Finance Office request to lift hiring freeze for part time position.**

I am asking the Commissioners to lift the hiring freeze so that I will be able to fill a position that will be vacant.

**HISTORY:**

10/30/15 Troup County Board of Commissioners

**FINANCIAL IMPACT:**

There will be no financial impact on the budget. This is a budgeted position.



Troup County Government Center  
LaGrange, GA 30240

Meeting: 11/03/15 09:00 AM  
Department: Parks and Recreation  
Category: Personnel  
Prepared By: Don Howell  
Initiator: Don Howell  
Sponsors:  
DOC ID: 1342

**SCHEDULED**

**AGENDA ITEM (ID # 1342)**

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## **Lift hiring freeze for part time worker**

We had a person who worked in Maintenance at the West Point Recreation Department who left because of personal reasons. This position payed \$8.80 per hour for 29 hours per week year long.

Recommend that the Commissioners approve the request.

**HISTORY:**

10/30/15          Troup County Board of Commissioners

**FINANCIAL IMPACT:**

There will not be a financial impact. This was a budgeted position.



Troup County Government Center  
LaGrange, GA 30240

Meeting: 11/03/15 09:00 AM  
Department: Fire Department  
Category: Memorandum of Understanding  
Prepared By: Dennis Knight

Initiator: Dennis Knight

Sponsors:

DOC ID: 1344

**SCHEDULED**

**AGENDA ITEM (ID # 1344)**

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## **GEMA Shelter MOU**

Consideration to renew the Evacuation Shelter Agreement between Georgia Emergency Management Agency and Troup County, Georgia.

**HISTORY:**

10/30/15      Troup County Board of Commissioners

## MEMORANDUM OF UNDERSTANDING/AGREEMENT

BETWEEN

STATE OF GEORGIA

GEORGIA EMERGENCY MANAGEMENT AGENCY (GEMA),

And

TROUP COUNTY, GEORGIA

1. PARTIES. The parties to this Agreement are GEMA and Troup County located within the State of Georgia.
2. PURPOSE. The purpose of this Agreement is to set forth terms by which GEMA shall provide Emergency Evacuation Shelter equipment and other items as listed on Exhibit A to Troup County located within the State of Georgia to support all-hazards emergency management missions.
3. RESPONSIBILITIES.

A. Obligations of Troup County

- I. Commitment to participate in annual reviews by GEMA of designated and local shelter coordination planning sessions prior to the advent of the Hurricane Season, June 1.
- II. Commitment to cooperate with the Georgia Emergency Management Agency (GEMA) and the American Red Cross (ARC) if the State requests that the community open an Emergency Evacuation Shelter and to notify GEMA and ARC if the local community believes that a local Emergency Evacuation Shelter should be opened.
- III. Commitment to participate with the American Red Cross in the hosting of annual shelter training for local volunteers and state agency staff participating in operation of Emergency Evacuation Shelters.
- IV. Commitment to accept Emergency Evacuation Shelter equipment and supplies provided by the Georgia Emergency Management Agency, to inventory all items at least annually, and maintain in a ready-to-use state the equipment and supplies provided.
- V. Commitment to notify GEMA Field Coordinator and to replace any Emergency Evacuation Shelter Initiative (EESI) Program equipment and supplies damaged or consumed in the provision of other sheltering activities in the community other than for the purposes of operating an Emergency Evacuation Shelter.
- VI. Commitment to work with other local public agencies, nonprofit organizations, faith-based institutions and civic volunteers in the community to provide decent, safe and sanitary shelter to those seeking safe refuge from a hurricane threatening to impact the State of Georgia.
- VII. Commitment to execute an annual Emergency Evacuation Shelter Memorandum of Agreement with the Georgia Emergency Management Agency or to return to GEMA equipment or supplies provided to Troup County for this purpose.

Attachment: Troup County MOU w Exhibit (1344 : GEMA Shelter MOU)

B. Obligations of the Georgia Emergency Management Agency

- I. Commitment to prepare and maintain a State of Georgia Sheltering Plan which provides guidelines for the operation and administration of Emergency Evacuation Shelters.
  - II. Commitment to conduct an annual statewide review of the Emergency Evacuation Shelter Initiative (EESI) Program and host an annual planning session with participating counties and state agencies.
  - III. Commitment to replace any Emergency Evacuation Shelter Initiative (EESI) Program equipment and supplies damaged or consumed in the provision of hurricane sheltering actions.
  - IV. Commitment to execute an annual Emergency Evacuation Shelter Memorandum of Agreement with Troup County.
4. OTHER PROVISIONS. Nothing in this Agreement is intended to conflict with current laws or regulations of the State of Georgia or Troup County. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
5. EFFECTIVE DATE. The terms of this agreement will become effective on the 1st day of September, 2015.
6. MODIFICATION. This agreement may be modified upon the mutual written consent of the parties.
7. TERMINATION. The terms of this agreement, as modified with the consent of both parties, will remain in effect until August 31, 2016, unless earlier terminated by either party. Either party may terminate this agreement upon sixty (60) days' written notice to the other party.
8. SIGNATURES. By signing this agreement, the signatories represent that they are authorized to sign this agreement on behalf of their jurisdiction and to bind the jurisdiction to all terms of this agreement.

APPROVED BY:

\_\_\_\_\_  
 Honorable Patrick Crews, Chairman  
 Troup County

\_\_\_\_\_  
 Jim Butterworth, Director  
 Georgia Emergency Management Agency



**Troup County**

Point of Contact Dennis Knight - 706-884-0326

Site #1	Faith Baptist Church
Population 500	552 Hammett Road
	LaGrange, GA 30241

- |                             |   |
|-----------------------------|---|
| Radios                      | 4 |
| WX Radio                    | 1 |
| Flashlights                 | 4 |
| Staff Vest                  | 8 |
| Emergency Shelter Signs     | 6 |
| Directional Arrows          | 6 |
| Cots w/ blankets & pillows  | 3 |
| Nursing Kits                | 2 |
| Manager Kits                | 1 |
| Cargo Trailer               | 1 |
| 48 Gallon Storage Container | 2 |
| PA Unit Hand                | 1 |



Site #2	Broad Street Church of Christ
Population 250	408 Broad Street
	LaGrange, GA 30240

- |                             |   |
|-----------------------------|---|
| Radios                      | 4 |
| WX Radio                    | 1 |
| Flashlights                 | 4 |
| Staff Vest                  | 8 |
| Emergency Shelter Signs     | 6 |
| Directional Arrows          | 6 |
| Cots w/ blankets & pillows  | 2 |
| Nursing Kits                | 1 |
| Manager Kits                | 1 |
| 48 Gallon Storage Container | 2 |
| PA Unit Hand                | 1 |



Attachment: Troup County MOU w Exhibit (1344 : GEMA Shelter MOU)

Site #3  
 Population 100  
 First Baptist Church of Hogansville  
 500 East Main Street  
 Hogansville, GA

Radios	4
WX Radio	1
Flashlights	4
Staff Vest	8
Emergency Shelter Signs	6
Directional Arrows	6
Cots w/ blankets & pillows	2
Nursing Kits	1
Manager Kits	1
48 Gallon Storage Container	2
PA Unit Hand	1



Site #4  
 Population 300  
 Mike Daniel Recreation Center  
 1220 LaFayette Parkway  
 LaGrange, GA 30241

Radios	4
WX Radio	1
Flashlights	4
Staff Vest	8
Emergency Shelter Signs	6
Directional Arrows	6
Cots w/ blankets & pillows	2
Nursing Kits	2
Manager Kits	1
48 Gallon Storage Container	2
PA Unit Hand	1



Attachment: Troup County MOU w Exhibit (1344 : GEMA Shelter MOU)

Site #5  
 Population 300  
 Rosemont Baptist Church  
 3794 Hamilton Road  
 LaGrange, GA 30241

Radios	4
WX Radio	1
Flashlights	4
Staff Vest	8
Emergency Shelter Signs	6
Directional Arrows	6
Cots w/ blankets & pillows	2
Nursing Kits	2
Manager Kits	1
48 Gallon Storage Container	2
PA Unit Hand	1



Site #6  
 Population 250  
 New Community Church  
 1200 South Davis Road  
 LaGrange, GA 30241

Radios	4
WX Radio	1
Flashlights	4
Staff Vest	8
Emergency Shelter Signs	6
Directional Arrows	6
Cots w/ blankets & pillows	2
Nursing Kits	2
Manager Kits	1
48 Gallon Storage Container	2
PA Unit Hand	1



Attachment: Troup County MOU w Exhibit (1344 : GEMA Shelter MOU)

Site #7	New Hope Baptist church
Population 50	4050 Roanoke Road West Point, GA LaGrange, GA 30240
Radios	4
WX Radio	1
Flashlights	4
Staff Vest	8
Emergency Shelter Signs	6
Directional Arrows	6
Cots w/ blankets & pillows	2
Nursing Kits	1
Manager Kits	1
48 Gallon Storage Container	2
PA Unit Hand	1



Site #8	East Vernon Baptist church
Population 50	2918 Roanoke Road LaGrange, GA 30240
Radios	4
WX Radio	1
Flashlights	4
Staff Vest	8
Emergency Shelter Signs	6
Directional Arrows	6
Cots w/ blankets & pillows	2
Nursing Kits	1
Manager Kits	1
48 Gallon Storage Container	2
PA Unit Hand	1



Attachment: Troup County MOU w Exhibit (1344 : GEMA Shelter MOU)



Troup County Government Center  
LaGrange, GA 30240

Meeting: 11/03/15 09:00 AM  
Department: Building & Zoning  
Category: Beer & Wine License  
Prepared By: Jay Anderson

Initiator: Jay Anderson

Sponsors:

**SCHEDULED**

**AGENDA ITEM (ID # 1350)**

DOC ID: 1350

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## **Beer & Wine License Application (1st Reading - Vote Eligible) - Sami Uddin - DBA Pony Express Market - 1891 Vernon Road**

The application has been reviewed and it meets all the Troup County Code of Ordinances.

Beer & Wine License Application  
Mr. Sami Uddin  
Lagrange Pony Express II Inc.  
DBA Pony Express Market  
1891 Vernon Road  
Lagrange, Georgia 30240  
To Approve the Beer & Wine License Application

TRROUP COUNTY BOARD OF COMMISIONERS

Application for a License to Sell Malt Beverages and/or Wine (\$200.00 Administrative Fee)

- Retail Package License: Malt Beverages (\$200.00) + Wine (\$200.00)
- Retail Pouring License: Malt Beverages (\$200.00) + Wine (\$200.00)
- Wholesale Distributors License: Malt Beverages (\$100.00) + Wine (\$200.00)
- Alcoholic Beverage Catering License: Malt Beverages & Wine (\$100.00 Total)
- Farm Winery License: Operating Premises (\$200.00) + Tasting Rooms (\$100.00 per Room)
- Farm Winery Retail Package License: Malt Beverages (\$50.00) + Wine (\$50.00)
- Farm Winery Retail Pouring License: Malt Beverages (\$50.00) + Wine (\$50.00)

Business Title

Legal Name of Business: PONY EXPRESS MARKET  
 Trade Name: PONY EXPRESS MARKET  
 Location Address: 1891 VERNON ROAD LAGRANGE GA-30240  
 Telephone: (706) 825-0110  
 Email: samiambreen20@yahoo.com

Applicant (manager)

Name: SAMI-UDDIN Social Security Number: 352-90-0  
 Address: 119 OLD AIRPORT RD APT# 244 LAGRANGE Date of Birth: 04/02/19  
 Address: GA-30240 Are you 25 years of age or older? YES  
 Telephone: (404) 644-6154  
 Email: samiambreen20@yahoo.com  
 Are you a U.S. Citizen? yes  
 Are you a resident of the State of Georgia? YES How many years and months? 18 YEAR  
 Other resident addresses for the past 2 years: 2610 PARKCROSSIN LILBURN GA-30047

Occupations for the past 2 years:

Company	Supervisor	Dates
<u>ASCOT VALLEY INC.</u>	<u>ABDOL MALIK SANJHA</u>	<u>7-1-2015</u>

Have you ever applied for a License to Sell Malt Beverages and/or Wine and you were denied, suspended, or revoke  
 If yes, submit all details: NO

Have you ever been convicted of any felony offenses during the past ten (10) years? If yes, submit all details:  
NO

Have you ever been convicted of any misdemeanor offenses during the past ten (10) years? If yes, submit all details  
NO

Business Owner

Name: SAMI-UDDIN Social Security Number: 352-90-0  
 Address: 119 OLD AIRPORT RD, LEE'S CROSSING Date of Birth: 04/02/19  
 Address: APT# 244 LAGRANGE GA-30240 Are you 25 years of age or older? yes  
 Telephone: (404) 644-6154  
 Email: samiambreen20@yahoo.com  
 Are you a U.S. Citizen? yes  
 Are you a resident of the State of Georgia? yes How many years and months? 18 years  
 Other resident addresses for the past 2 years: 2610 PARKCROSSIN LILBURN GA.30047

Attachment: B&W - Pony Express - 01 (1350 : Beer & Wine License Application (1st Reading - Vote Eligible) - Sami Uddin - DBA Pony Express Market)

List any other individuals or firms owning any interest in or receiving any funds from the operation of this business:

Name Address Social Security Number

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANT'S SWORN STATEMENT OF QUALIFICATIONS

I, Sammi Uddin, (applicant's name) have received a copy of Chapter 6 (Alcoholic Beverages) from the Troup County Code of Ordinances. I have read, understood, and I will abide by all sections of Chapter 6 (Alcoholic Beverages) from the Troup County Code of Ordinances. I am also familiar with the State of Georgia and Federal Laws and/or Regulations governing the sale of Malt Beverages and/or Wine.

I, Sammi Uddin, (applicant's name) being duly sworn according to the law, do swear that the facts and information stated by me in the above and foregoing answers to questions are true, and no false or fraudulent statement is made herein, and such answers were made in order to procure the granting of such a license to sell malt beverages and/or wine.

[Signature]  
Signature of Applicant

Sworn to and subscribed before me this 8 day of Oct, 2015

SUDANN  
Notary Public  
My Commission Expires: Feb 5, 2017

DISTANCE REQUIREMENTS CERTIFICATION

The entire business premises is beyond 100 yards from the property line of any church? yes  
The entire business premises is beyond 200 yards from the property line of any school/college? yes  
The entire business premises is beyond 100 yards from the property line of any rehab center? yes

[Signature]  
Mr. Jay Anderson, Senior Building Official

SHERIFF'S DEPARTMENT CERTIFICATION

Date fingerprinted: 10/8/15  
Date fingerprints sent to G.B.I.: 10/8/15  
Report of G.B.I.: NO record on file

According to the files maintained by the Troup County Sheriff's Department, the applicant has had the following incidences of criminal activity within the ten (10) years immediately preceding the date of application:

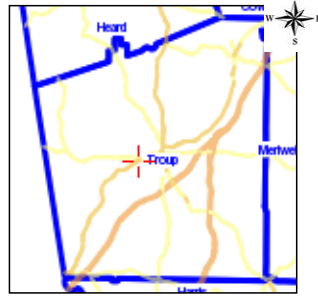
N/A

[Signature]  
Mr. James Woodruff, Troup County Sheriff

Attachment: B&W - Pony Express - 02 (1350 : Beer & Wine License Application (1st Reading - Vote Eligible) - Sami Uddin - DBA Pony Express Market)



Troup County Assessor			
Parcel: 0711A000109 Acres: 0.78			
Name:	1891 VERNON RD LLC	Land Value:	\$106,406.00
Site:	1891 VERNON RD	Building Value:	\$48,251.00
Sale:	\$0 on 10-2008 Reason=Q Qual=U	Misc Value:	\$2,436.00
Mail:	142 GROVE LN GRIFFIN, GA 30224	Total Value:	\$157,093.00



Troup County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll.  
Date printed: 10/28/15 : 09:04:33

Attachment: B&W - Pony Express - 03 (1350 : Beer & Wine License Application (1st Reading - Vote Eligible) - Sami Uddin - DBA Pony Express





## TROUP COUNTY GEORGIA BOARD OF ASSESSORS

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### Owner and Parcel Information

<b>Owner Name</b>	1891 VERNON RD LLC	<b>Today's Date</b>	October 28, 2015
<b>Mailing Address</b>	142 GROVE LN	<b>Parcel Number</b>	0711A000109
	GRIFFIN, GA 30224	<b>Tax District</b>	01 - Unincorporated Troup (District 01)
<b>Location Address</b>	1891 VERNON RD	<b>2014 Millage Rate</b>	30.260
<b>Legal Description</b>	1891 VERNON RD/PB-11 PG-175 LL-9 5TH	<b>Acres</b>	0.78
<b>Property Class (NOTE: Not Zoning Info)</b>	C3-Commercial	<b>Neighborhood</b>	
<b>Zoning</b>	01-GC	<b>Homestead Exemption</b>	No (S0)
		<b>Parcel Map</b>	<a href="#">Show Parcel Map</a>
<b>Water</b>	Public	<b>Sewer</b>	
<b>Electric</b>	Electricity	<b>Gas</b>	
<b>Topography</b>	Level	<b>Drainage</b>	
<b>Road Class</b>		<b>Parcel Road Access</b>	Paved

### 2015 Tax Year Value Information

<b>Land Value</b>	<b>Improvement Value</b>	<b>Accessory Value</b>	<b>Total Value</b>	<b>Previous Value</b>
\$ 106,406	\$ 48,251	\$ 2,436	\$ 157,093	\$ 157,093

### Land Information

Type	Description	Calculation Method	Frontage	Depth	Acres	Photo
COM	FF - 500.00	Front Feet	102	168	0.39	NA
COM	FF - 500.00	Front Feet	102	168	0.39	NA

### Improvement Information

Description	Value	Actual Year Built	Effective Year Built	Square Feet	Wall Height	Wall Frames	Exterior Wall
Convenience Stores-3	\$ 48,251	1976	1976	1,800	10		75% Concrete Block 25% 013-19
<b>Roof Cover</b>	<b>Interior Walls</b>	<b>Floor Construction</b>	<b>Floor Finish</b>	<b>Ceiling Finish</b>	<b>Lighting</b>	<b>Heating</b>	<b>Sketch</b>
<b>Composition</b>	Pine		25% Vinyl Tile 75% Quarry Tile			013-60	<a href="#">Sketch Building 1</a> <a href="#">Building Images</a>

### Accessory Information

Description	Year Built	Dimensions/Units	Value
* C-Asphalt Paving-2-Avg	1986	0x0 3000	\$ 2,436

### Sale Information

Sale Date	Deed Book / Page	Plat Book / Page	Sale Price	Reason	Grantor	Grantee
10/01/2008	1504 147		\$ 0	Q	SMITH GINGER R	1891 VERNON RD LLC
07/14/2003	1130 60		\$ 0	Z	SMITH DAN	SMITH GINGER R
08/11/1983	413 755		\$ 140,000	Non Fair Market Sale		SMITH DAN
08/01/1983	413 751		\$ 0	NQ		
01/01/1971	269 225		\$ 0	NQ		
01/01/1969	235 302		\$ 0	NQ		

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The Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. Website Updated: October 28, 2015





**Board of Zoning Appeals & Planning  
Commission**

**5.B**

Meeting: 11/03/15 09:00 AM  
Department: Planning  
Category: Special Uses  
Prepared By: Tracie Hadaway  
Initiator: Tracie Hadaway  
Sponsors:  
DOC ID: 1333 A

**SCHEDULED**

**AGENDA ITEM (ID # 1333)**

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**Conditional Use (billboard)-Gurald Kemp-1287 Lafayette  
Parkway-(APN: 050-4A-003-006)**

Applicant wants to place a digital multiple message billboard on this subject property. The Troup County BZA/PC approved two distance variances for this location. One variance was from residential property and the second variance was distance from other digital multiple message billboards.

Mr. Gurald Kemp  
1287 Lafayette Parkway  
LaGrange, GA 30240  
APN: 050-4A-003-006

Staff recommendation is for approval with the following conditions:

1. Two existing billboards will be removed.
2. Permit from DOT will be obtained.
3. All necessary requirements of Article XIV, Signs in the Troup County Zoning Ordinance will be met.

**HISTORY:**

10/08/15	Board of Zoning Appeals & Planning Commission	APPROVED AS RECOMMENDED
10/20/15	Troup County Board of Commissioners	DISCUSSED
Next: 11/03/15		



Troup County, Georgia

# Special or Conditional Use Application

100 Ridley Ave, Ste 1300, Lagrange GA 30240 | FAX: 706-883-1653 | EMAIL: sturk@troupc.org

CASE #	FEE PAID \$	Application Date	RECEIPT # / BY
S/CU-	<input type="checkbox"/> \$300.00	8/20/15	# 32836 / V. Barne

Please read the following and attached materials before applying.

**DISCLAIMER: Please read all instructions carefully.** Information provided must be confirmed by current Property Records maintained by the Troup County Property Appraisal Office. Additional permits may necessary.

Incomplete applications will not be reviewed or processed. Please enter N/A if a question is not applicable. Fees are non-refundable.

### APPLICANT INFORMATION

Applicant's Name	Mailing Address	City   State	Zip
Gurald Kemp	721 Azalea Dr.	Lagrange, GA	30240
Phone 1	Phone 2	E-Mail	
706-523-0332			

### SUBJECT PROPERTY INFORMATION

Assessor Parcel Number	Street Address (street name if no address)	City / Zip	# ACRES or SQFT
050-410-03006	1287 Lafayette Pkwy	Lagrange 30240	1.74
Do you have Covenants?	Zoning	Present Use	Frontage
<input type="checkbox"/> Yes <input type="checkbox"/> No	C3/GC Commercial		1250 Ft.
Zoning / Use of Adjacent Properties			
NORTH	SOUTH	EAST	WEST
/ GC	/ GC	/ GC	/ GC

OWNED/PURCHASING  
 RENTED  
**IF RENTED, PROPERTY OWNER MUST SIGN.**  
**IF PURCHASE NOT CLOSED AT TIME OF APPLICATION, PROVIDE PURCHASE AGREEMENT OR OWNER MUST SIGN.**

Property Owner's Name	Mailing Address	City   St   Zip	Phone
Authorized Signature ⇨		Date ⇨	

### REQUEST INFORMATION

Using the information from the Zoning Ordinance, please indicate either the Special or Conditional use being requested.  
**Special or Conditional use approval may not be granted to circumvent use of land, building or structure standards not permitted by right in the subject property zoning district**

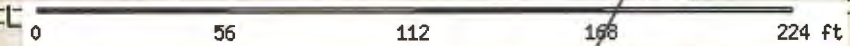
Check one:  
 Special Use  
 Conditional Use

Please Describe (draw site plan on following page or attach plats, site plan and additional information as required, continue description in space on the following page)

### Office Use Only Below

Application	Correct Use Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No Drawing provided? <input type="checkbox"/> Yes <input type="checkbox"/> No	Taken/Reviewed by	Date
ADMINISTRATIVE	Requires new Permitted Use Category? <input type="checkbox"/> Yes <input type="checkbox"/> No Zoning Administrator:	Describe New Use needed	
BOZA/PC	Date:	Decision <input type="checkbox"/> APPROVE   <input type="checkbox"/> DENY	Vote: of
BOC (Special Uses)	Name	Signature	Date
Conditions			

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1287 Lafayette Pkwy			
Parcel: 0504A003006 Acres: 1.74			
Name:	KEMP GURALD	Land Value:	\$249,581.00
Site:	1287 LAFAYETTE PKWY	Building Value:	\$455,968.00
Sale:	\$180,000 on 08-1997 Reason=NQ Qual=U	Misc Value:	\$31,772.00
Mail:	721 AZALEA DR LAGRANGE, GA 30240	Total Value:	\$737,321.00

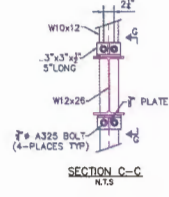
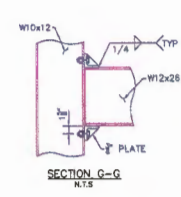
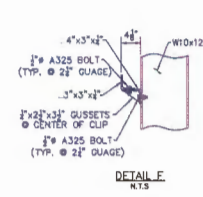
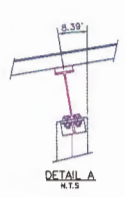
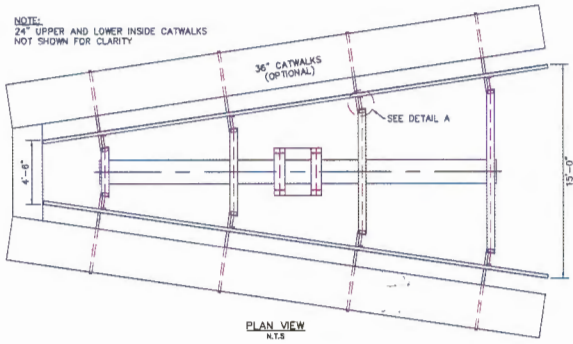


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Date printed: 08/20/15 : 14:31:15

Attachment: Application (1333 : Conditional Use (billboard)-Gurald Kemp-1287 Lafayette Parkway-(APN: 050-4A-003-006))

*Proposed Billboard*



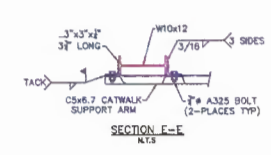
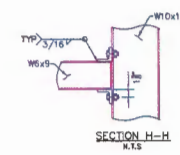
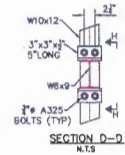
PLAN VIEW  
N.T.S.

DETAIL A  
N.T.S.

DETAIL E  
N.T.S.

SECTION G-G  
N.T.S.

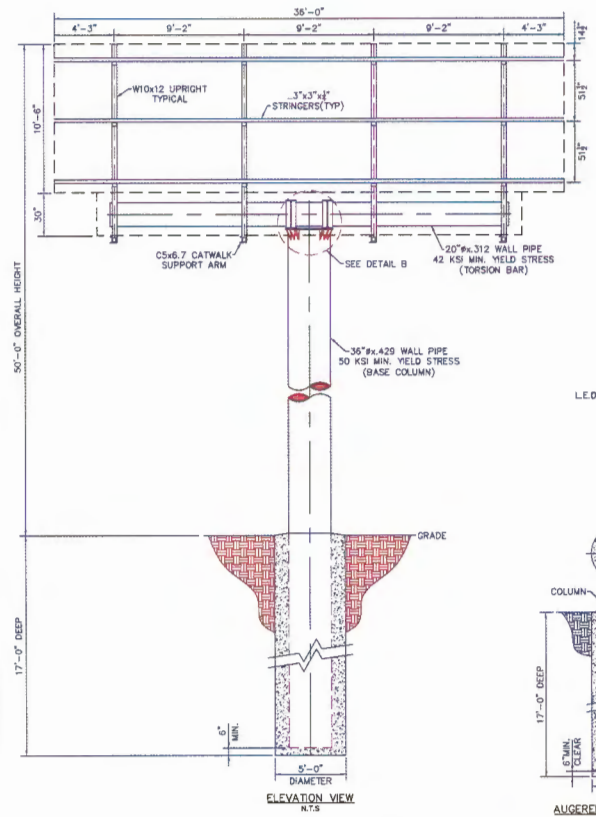
SECTION C-C  
N.T.S.



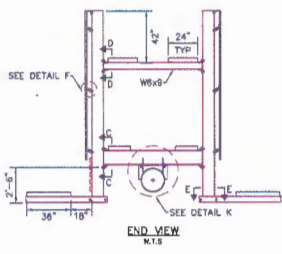
SECTION D-D  
N.T.S.

SECTION H-H  
N.T.S.

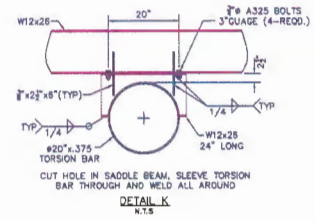
SECTION F-F  
N.T.S.



ELEVATION VIEW  
N.T.S.

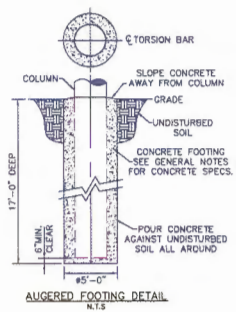


END VIEW  
N.T.S.

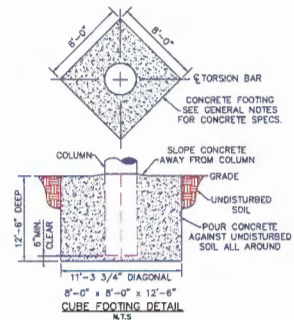


DETAIL K  
N.T.S.

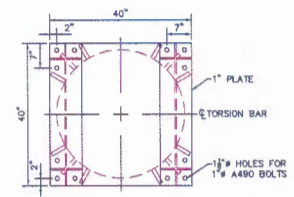
Note:  
This unit has been designed to support  
Two L.E.D. units weighing approx. 5,670# ea.  
& L.E.D. attachments or designed by others.  
Supports must be mounted within 18"  
of the upright if not directly to the uprights.



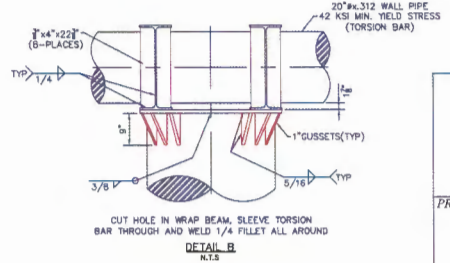
AUGERED FOOTING DETAIL  
N.T.S.



CUBE FOOTING DETAIL  
N.T.S.



DETAIL L  
N.T.S.



DETAIL B  
N.T.S.

NOTE:  
THIS DRAWING IS PRELIMINARY AND NOT  
FOR FABRICATION. ALL MEMBER AND  
FOUNDATION SIZES ARE SUBJECT TO  
CHANGE IN THE ENGINEERING PROCESS.

DRAWN BY:	TGS
DATE DRAWN:	07-15-15
SHEET:	1 OF 1

Selective Structures, LLC  
811 East Avenue  
Athens, TN 37303

PROJECT  
10'-6 x 36'-0". CM, 15' V @ 50'-0" O.A.H.  
Capable of Supporting (2) Digital Units  
Located in: Columbus, GA

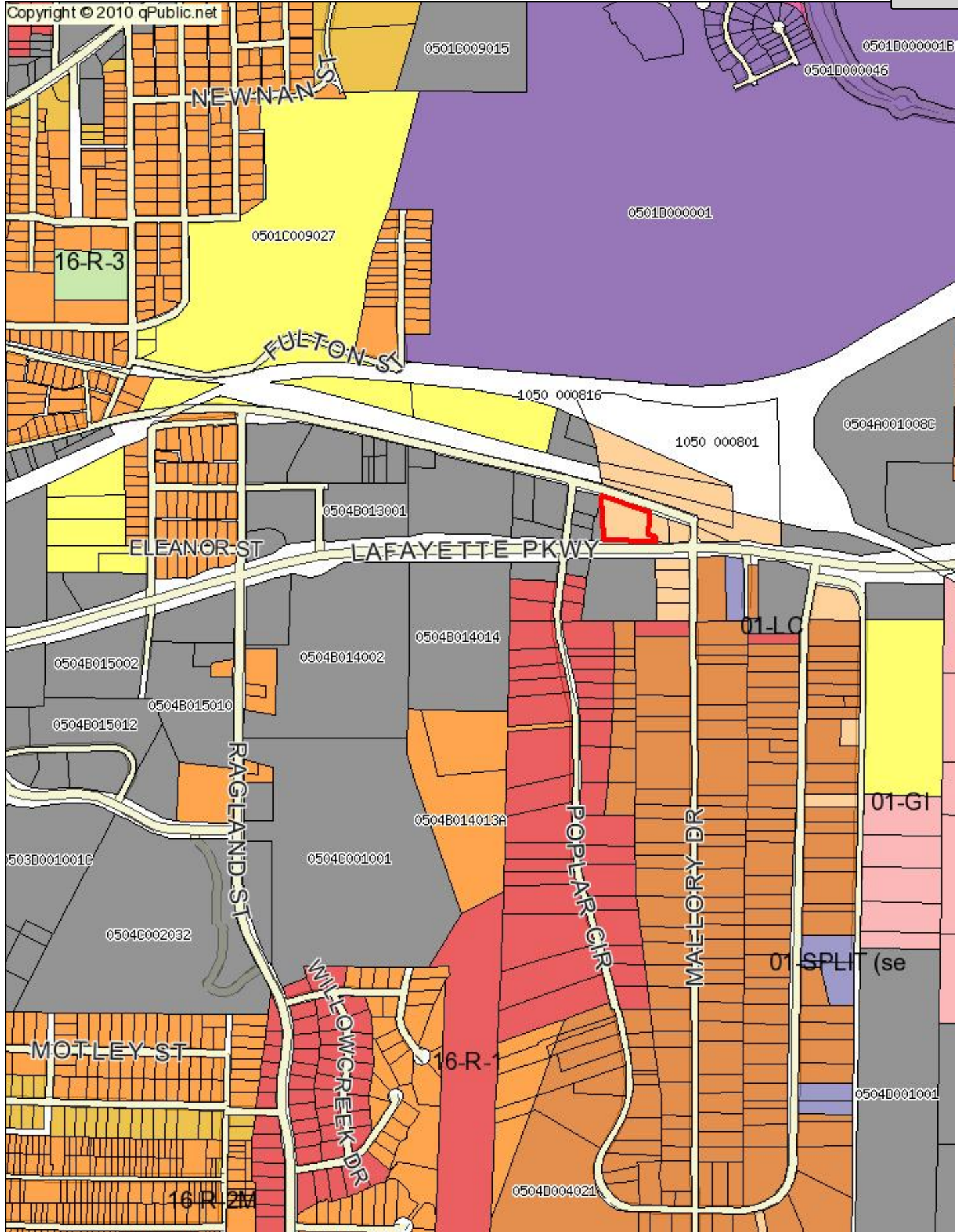


Attachment: Aerial Map (1333 : Conditional Use (billboard)-Gurald Kemp-1287 Lafayette Parkway-(APN: 050-4A-003-006))

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Date printed: 09/30/15 : 12:18:51

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Attachment: Zoning Map -2 (1333 : Conditional Use (billboard)-Gurald Kemp-1287 Lafayette Parkway-(APN: 050-4A-003-006))

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 Date printed: 09/24/15 : 13:43:56



**TROUP COUNTY, GEORGIA  
CONDITIONAL USE STAFF REPORT**

<b>Subject Property:</b> 1287 Lafayette Pkwy <b>Case #:</b> CU- 100815-Kemp	<b>BOC Reading:</b> 1 <sup>st</sup> : October 20, 2015 2 <sup>nd</sup> : November 3, 2015
<b>BOZA/PC Public Hearing:</b> October 8, 2015	<b>Staff:</b> Jay Anderson, James Emery, Kevin Kinnersley, Tracie Hadaway
<b>Owners:</b> Gurald Kemp	<b>Applicant:</b> Gurald Kemp
<b>Existing Zoning</b> General Commercial	<b>Proposed Project:</b> The applicant is requesting approval to place a digital multiple message billboard on subject property. This is a conditional use in a general commercial district.
<b>Total Acreage:</b> Parcel is 1.74 acres.	
<b>APN:</b> 050-4A-003-006 <b>Location:</b> 1287 Lafayette Parkway. Highway 109 across the street from the new Hog Heaven commercial development and near the Troup County Recreation Center and LaGrange Toyota. <b>Land Use:</b> Subject property has been a commercially zoned property for years. Lafayette Parkway has primarily commercial and/or industrial zoning uses with some older well established residential neighborhoods existing behind the commercial road frontage.	<b>Conditions:</b> <ul style="list-style-type: none"> <li>▶ Two existing billboards will be removed.</li> <li>▶ BZA has approved two variances from distance requirements.</li> <li>▶ All other requirements for Signs, Article XIV in the Troup County Zoning Ordinance will be met.</li> <li>▶ Adjacent zoning is General Commercial (County).</li> <li>▶ Adjacent zoning is General Commercial (City of Lagrange) and in the Parkway Overlay District.</li> <li>▶ DOT permits will have to be obtained.</li> </ul>
<b>Commission District:</b> District 5, Richard English, Jr.	<b>Character Area Map Designation:</b> Commercial
<b>Overlay District:</b> QDC	
<b>Factors for consideration:</b> <ul style="list-style-type: none"> <li>▶ The digital media billboard should not increase the overall presence of light along this roadway.</li> <li>▶ The use will not have a detrimental environmental impact on the surrounding area.</li> <li>▶ Two existing billboards will be removed from this area and replaced with the proposed billboard.</li> </ul>	
<b>Staff Recommendation:</b> Staff recommendation is to recommend approval to the Board of Commissioners with the following conditions: <ol style="list-style-type: none"> <li>1. Two existing billboards will be removed.</li> <li>2. Permit from DOT will be obtained.</li> <li>3. All requirements of Article XIV, Signs in the Troup County Zoning Ordinance will be met.</li> </ol>	
<b>BOZA/PC RECOMMENDATION:</b> - The BOZA/PC recommended _____ of the Conditional Use by a vote of _____ with _____ members present.	